

HIGHLAND RIM HEAD START

P.O. Box 208 • 3215 Hwy 149

Erin, Tennessee 37061



Highland Rim Economic Corporation Head Start Electronic Device Letter of Agreement

Participants Name: _____

Address: _____

Head Start Site: _____

Technology has become part of the education resource. Highland Rim Economic Corporation Head Start is providing you with an electronic device to use in your child's education development. The device remains HREC property and requires that you the parent/guardian sign this letter of agreement before a device is issued to you. You will not be responsible for normal wear and usage. However, we do ask that you take care of the device in the best manner possible and return the device when program year is complete.

Type of Device _____ Model # _____

Asset # _____ Serial # _____

This device also includes items checked below:

AC adaptor power cord

Case for Device

Other _____

Examples of abuse, misuse or neglect include, but are not limited to:

- Not handling device with care (please refrain from dropping, throwing or treating in a manner that can cause damage or drop heavy objects on top of device).
- Exposing device and drives to magnets.
- Exposing device to extreme temperatures changes (possible leaving device in vehicle)
- Getting the device wet or exposing it to water (by possibly getting food and drinks on device)
- Exposing device to dust and dirt
- Allowing device and peripherals to be used with unsupervised children and pets
- Not ensuring the device is secure from theft at all times.

Procedures to follow:

Please do not download any other games or applications on tablet

If tablet is not working or there is an issue, please contact us immediately 931-289-4135

Clean the exterior periodically

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By signing below, the family agrees to comply with all requirements of Highland Rim technology use, including without limitation requirements that:

- a) The family must use the device only for HREC or Telehealth purposes.
- b) The family must take reasonable steps to protect the device from damage.
- c) The family will not allow others to use the device and will take precautions to assure that others do not use the device.
- d) The family will not access any other internet materials using this device other than: Ready Rosie, Ignite Hatch, Creative Curriculum Teaching Strategies, and/ or Telehealth services or Family Engagement services.
- e) The family must promptly notify HREC of any issues regarding operations of the device.

The family hereby releases HREC from any liability or other responsibility with regard to his / or her use or misuse of the device. Unless otherwise expressly provided by HREC in writing, not less often than each calendar quarter, the family must bring this device to a location directed by the program for updates or service.

Parent/Guardian Commitments:

The undersigned person is a parent or guardian of the participant reference herein. By signing this agreement, the parent/guardian hereby expressly acknowledges that, although the Program makes efforts to block inappropriate use of program technology equipment, there is no certainty that such efforts will always be effective. Accordingly, as a condition to permitting the participant to utilize this electronic device, the parent/guardian agrees to meet certain requirements with respect to such usage as outlined below.

1. I, the undersigned parent/guardian, will explain to the participant the use to the best of my ability, and will help the participant to understand the responsibilities associate with possession and use of this device. These requirements include without limitation the specific requirements imposed on the student outlined above. Further, I will take responsibility to assure that _____ complies with the obligation stated above to bring this device to the program.
2. I acknowledge I will provide supervision to the participant with respect to their use of this device, and I will take responsibility to assure that the participant is using the device solely for valid educational purposes.
3. On my behalf and on behalf of _____, I hereby release Highland Rim Economic Corporation Head Start from any liability or other responsibility with regard to any use or misuse of this device during periods when it is not being used under the direct supervision.

Parent/Guardian Signature

Date

Participants Name

Date

Head Start Classroom _____

Staff Signature _____