

CENTER: _____

WEEK OF: _____

DAILY HEALTH AND SAFETY/FACILITIES CHECKLIST

	MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY	
Overall the classroom is neat and clean and the facility is checked daily										
Bookcases and shelves are not capable of being turned over										
All hazardous materials including cleaning supplies, medications, and potential poisons are properly stored and out of the reach of children										
Electrical outlets have protective covers. Electrical cords and window shade cords are out of reach of children										
Garbage cans have lids and are clean, and garbage is removed daily										
Facility is cleaned daily, including bathrooms, sweeping and mopping, vacuuming, and sanitized										
Daily Health Checks on children are completed daily										
Door Chime Battery Box										
Staff members initials	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM

****Any issues that need to be addressed contact the Area Coordinator & Facilities Manager****

COMMENTS: _____

Teacher Signature: _____

Date: _____

Assistant Teacher Signature: _____

Date: _____