

Highland Rim Economic Corporation  
Head Start Policies and Procedures Manual

**Policy ID 63003 (HPS-SP) Background Checks**

Related Regulations:	1302.47 b 3		
Revised by:	Jamie Davenport, Operations Manager	Revision Date:	5/8/2017
Approved by:	Elizabeth McLaughlin, Head Start Director	Approval Date:	9/26/2017
Responsibility:	Operations Manager		
Timeline:	Before hire		
Evaluation:	Background checks		
Forms:			

Performance Objective: All staff have complete background checks in accordance with the requirements.

**1.0 Background Checks**

1.1 See Policy ID 90001 (HR/PP) Background Checks and Selection Procedures.