

 Policy #: T-2	Effective Date: 6/22/10	Page #: 1 of 1
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COMPONENT: TRANSPORTATION

SUBJECT: TRANSPORTATION SAFETY REQUIREMENTS

PERFORMANCE OBJECTIVE: To ensure that each vehicle used in providing transportation services is equipped with a communication system; safety equipment; first aid kit; seat belt cutter; and safety seats. Children should only be transported in a school bus or allowable alternative vehicles that are equipped with height and weight-appropriate child restraint systems and reverse beepers. Baggage and other items transported in the passenger compartment are properly stored and secured and aisles remain clear and the doors and emergency exits remain unobstructed at all times.

To ensure that bid announcements for school buses and allowable alternate vehicles for use in transporting children include the correct specifications and a clear statement of the vehicle's intended use. To ensure that there is a prescribed procedure for examining such vehicles at the time of delivery to ensure that they are equipped in accordance with the bid specifications and that the manufacturer's certification of compliance with the applicable FMVSS is included with the vehicle.

POLICY AND PROCEDURE:

Each center will have a phone assigned to their bus. The phone is to be kept charged at all times and should remain with the bus which it's assigned to. The bus phone will be in the possession of the bus monitor when the bus is in operation.

All vehicles will be equipped with a charged fire extinguisher which is properly mounted near the driver's seat and a sign indicating its location.

All vehicles will be equipped with a first aid kit and a sign indicating the location of such equipment.

All vehicles will be equipped with a seat belt cutter for use in an emergency evacuation and a sign indicating its location.

All vehicles will be equipped with a set of emergency triangles to be used in case of a breakdown and a sign indicating its location.

All vehicles will be equipped with a safety seat for each child. Safety seats will be inspected on a regular basis.

Children should only be transported by bus.

All buses must be equipped with reverse beepers.

Baggage and other items transported in the passenger compartment are properly stored and secured and aisles remain clear and the doors and emergency exits remain unobstructed at all times.

Bids for new buses must include the required specifications, as defined in the current year's bus specification list, as well as a clear statement of the vehicles intended use.

All new buses will be inspected to ensure they meet the required specifications and to ensure that the vehicle came with a certification of compliance and applicable FMVSS.