

# HEALTH SERVICES MONITORING

Completed by: \_\_\_\_\_ Classroom/Site: \_\_\_\_\_ Date: \_\_\_\_\_

ENVIRONMENTAL		COMMENTS/CONCERNS	
Do you hear the teachers more than the children?			
What feeling do you get from the room?			
EMERGENCY	Y	N	COMMENTS/CONCERNS
Is the emergency board easily located?	<input type="checkbox"/>	<input type="checkbox"/>	
Is the phone easily visible and located?	<input type="checkbox"/>	<input type="checkbox"/>	
911 information listed near the phone, is the address and phone number of the center listed easily seen?	<input type="checkbox"/>	<input type="checkbox"/>	
Emergency Exit Maps posted at each exit and clearly visible?	<input type="checkbox"/>	<input type="checkbox"/>	
Child abuse policy and reporting information on emergency board?	<input type="checkbox"/>	<input type="checkbox"/>	
Drill documentation (Tornado, Fire, Bus, Earthquake) information posted on emergency board?	<input type="checkbox"/>	<input type="checkbox"/>	
First Aid kit visible and easily accessed?	<input type="checkbox"/>	<input type="checkbox"/>	
First Aid kit fully stocked? Gloves, Band-Aids & Gauze (large and small), tape, cold pack, ace bandage, cpr mouth shield, tweezers, scissors, plastic bags, thermometer and cover	<input type="checkbox"/>	<input type="checkbox"/>	
Allergies posted in the classroom and kitchen easily located and visible and confidentiality maintained?	<input type="checkbox"/>	<input type="checkbox"/>	
Emergency Plan located near staff sign in/out?	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

MATERIALS/EQUIPMENT	Y	N	COMMENTS/CONCERNS
Toothbrush holder clean?			
Tooth brushes labeled? -toothbrushes in good condition			
Gloves easily accessible?			
Cleaners properly labeled? -cleaners out of reach of children and locked up?			
Outlets covered?			
Staff personal items locked up?			
Fire Extinguisher easily located and accessible?			
Cabinets and storage locked?			
Trash Cans clean and covered?			
BATHROOM/TOILETING/HYGEINE	Y	N	COMMENTS/CONCERNS
Running Water? Liquid Soap? Toilet Paper?			
Children washing hands appropriately? Staff role modeling hand washing?			
Hand washing technique posted at children's level?			
Children brushing teeth at least once a day? Staff role modeling brushing their teeth?			
Staff sanitizing the sink after tooth brushing?			

<b>DISABILITIES</b>	<b>Y</b>	<b>N</b>	<b>COMMENTS/CONCERNS</b>
Disability Poster, dolls and books?			
Diagnosed Disability children? How many? -copy of IEP's -working on goals, individualization (under notes on lesson)			
<b>MENTAL HEALTH</b>	<b>Y</b>	<b>N</b>	<b>COMMENTS/CONCERNS</b>
Mental Health poster located on parent board?			
Are information statements being stated to children when necessary?			
If applicable are behavior plans being followed?			
<b>KITCHEN/NURITION</b>	<b>Y</b>	<b>N</b>	<b>COMMENTS/CONCERNS</b>
Kitchen clean and uncluttered? Floors, cabinets (outside and inside), fridge and freezer, counter tops, trash cans, carts,			
Temperatures being checked? Food and Fridge/Freezer, and Water <i>Check Current temperature chart and previous one's</i>			
Open food dated? Expired food tossed and records kept of expired food?			
Teachers eating with the children as role models?			
Family style dining?			
Nutrition Activities? -date of last nutrition activity and the activity?			
Food being served match what is documented on the menu's? -if changes are they documented on the kitchen and center menu?			
Menu's posted and current matching what is being served?			

<b>KITCHEN/NURITION</b>	<b>Y</b>	<b>N</b>	<b>COMMENTS/CONCERNS</b>
Meal Counts being taken at point of services and documented on the Meal Count?			
Kitchen staff's hair secured?			
Cans being rotated?			
<b>PLAYGROUND</b>	<b>Y</b>	<b>N</b>	<b>COMMENTS/CONCERNS</b>
Fences and gates closed and secured?			
Playground accessible for all children and staff including disabled?			
Playground surface safe and free of debris, snakes, tall grass, etc.			
Playground equipment in good shape? (no protruding nails, tripping hazard, etc. )			
First Aid Kit?			
Staff positioned in zones?			
<b>OTHER</b>	<b>Y</b>	<b>N</b>	<b>COMMENTS/CONCERNERS</b>
Are staff wearing name badges, mouth shields and gloves?			
Review child sign in/out sheet. Verify the correct # of children are present.			

**OTHER COMMENTS/CONCERNS:** \_\_\_\_\_

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**Reviewed with staff after completion? Yes No, if no explain** \_\_\_\_\_