



Highland Rim Head Start Classroom Safety Practices



Program staff, volunteers, and parents need to be aware of the following safety practices. The list only offers guidance to classroom safety and is not all inclusive. You may review all procedures located on the Head Start website www.highlandrim.org.

- **Review and understand all policies and procedures**
- **Know the location of the first aid kit**
- **Know the location of the emergency board and information on emergency board**
- **Keep all file cabinets closed and locked**
- **Children must be supervised by two staff at all times**
- **Teachers must be able to see all areas of the classroom at all times**
- **Blankets, pillows, stuffed animals, and toys cannot be brought from home**
- **Be aware of children/staff allergies and medication needs (located in red file on emergency board)**
- **Ensure all electrical outlets are covered**
- **Identify marked exits**
- **Review and understand medical/dental emergency policy and procedure**