

Pre-Trip Inspection/Bus Walk Around Inspection

Center: _____ Driver: _____ Bus Number: _____

Perform a daily pre-trip inspection prior to the first route of the day. (Codes: ✓ No Deficiency × Deficiency * Unsafe to Drive)

Pre-Trip Inspection

Driver Initial above each day:	Pre-Trip Inspection					Driver Initial above each day:	Walk Around Inspection				
	Monday	Tuesday	Wednesday	Thursday	Friday		Monday	Tuesday	Wednesday	Thursday	Friday
Exterior Inspection						Under Hood Inspection					
Under Bus Leak						Oil					
Front Lights, Lenses, Mirrors						Coolant					
Windshield						Transmission Fluid					
Stop Arm						Brake Fluid					
Left, Right, And Rear Windows						Windshield Washer Fluid					
Battery Box						Belts and Hoses					
Lt And Rt Clearance Lights						Power Steering Fluid					
Left And Right Mirrors						Notes/Comments:					
Left And Right Reflectors						Walk Around Inspection					
Red Loading Lights						Conduct a walk around inspection prior to afternoon route.					
Yellow Loading Lights						Enter Initials above each day:					
Head Lights Hi/Low Beam											
Front And Rear Turn Signals											
4-Way Hazard Lights											
Tires											
Wheel Rims											
Lug Nuts And Spacers											
Body Damage						Under bus leak					
Cleanliness						Side, rear, front windows					
Washers And Wipers						Windshield					
Strobe Lights						Exterior/Interior lights					
Fuel Tank: Lock, Cap, And Cage						Side, rear, front mirrors					
Interior Inspection						Stop arm and lights					
Service Brake						Tires, wheels, rims					
Park Brake						Notes/Comments:					
Heater/Defroster/Fans						Post-Trip Inspection					
Air Conditioner						Conduct a post-trip inspection at the end of each day.					
Dash Gauges						Enter Initials above each day:					
Seat Belts, Harnesses, Car Seats											
Seats											
Horn											
Dome Lights											
Fire Extinguisher											
Reflective Triangles											
First Aid And Body Fluid Kits						Monday	Tuesday	Wednesday	Thursday	Friday	
Rearview Mirror						All Switches off					
Emergency Window						Parking Brake Set					
Emergency Door Device						All mechanical issues reported					
Service Door And Handrails						Bus clean and swept					
Steps And Step Light						Windows/Doors shut					
							I certify that Pre-trip, Walk Around, and Post-trip inspections were performed, initialed, and accurately coded.				
							_____ Driver's Signature Date				

**Report a deficiency or unsafe condition to the Facilities Manager immediately.

Field Trip Walk Around Inspection

If a Pre-Trip has already been completed for the day, conduct a walk around inspection prior to all field trips. Otherwise, complete a full Pre-Trip Inspection.

Enter Initials above each day:					
Under bus leak					
Side, rear, front windows					
Windshield					
Exterior/Interior lights					
Side, rear, front mirrors					
Stop arm and lights					
Tires, wheels, rims					
Notes/Comments:					